

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION  
Skillman, New Jersey 08558**

**Meeting, Thursday, March 16, 2017  
6:45 p.m. Executive Session  
7:30 p.m. Public Session  
Upper Middle School Media Center**

**WORKSHOP AND BUSINESS MEETING  
A G E N D A**

2016-2017 District Goals

- Goal 1: Growth in Achievement for All Students
- Goal 2: Cultivating a Culture that Emphasizes Student Resilience, Perseverance, Awareness, and Growth
- Goal 3: Planning for Growth While Employing Fiscal Responsibility
- Goal 4: Develop Three-to-Five Year Strategic Plan for District

OPENING OF THE MEETING

Call to Order - Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on January 5, 2017 and March 13, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents and negotiations with the Association of Principals and Supervisors of Montgomery Township. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION - 7:30pm

SALUTE THE FLAG

## ROLL CALL

## PUBLIC COMMENTS

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

PRESENTATION: 2017-2018 Preliminary Budget

## COMMITTEE/REPRESENTATIVE REPORTS

### Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports  
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

### Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources and Negotiations Committee Report
- Communications Committee Report
- President's Report

BOARD/PUBLIC COMMENTS – Members of the public are allotted one opportunity to address the Board regarding **Board Committee, Representative Reports or any other business** for a maximum of five (5) minutes during this period of the meeting.

REVIEW OF MINUTES – It is recommended that the Board review the minutes of the following Board Meeting(s):

February 14, 2017	Executive Session Meeting
February 14, 2017	Workshop and Business Meeting
February 22, 2017	Special Meeting
February 23, 2017	Special Meeting
February 28, 2017	Executive Session Meeting
February 28, 2017	Business Meeting

REVIEW OF THE DRAFT MARCH 28, 2017 BUSINESS MEETING AGENDA - Attachment

## **ACTION AGENDA**

### **1.0 ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following report:

Harassment, Intimidation and Bullying (HIB) Report

### **2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum & instruction agenda as follows:

2.1 FY2017 NCLB, Title Grant Amendment - Approve an amendment to the FY2017 NCLB Grant. The amendment is being requested to realign funds with specific goals targeted through the remaining grant period.

### **3.0 FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Travel Reimbursement – 2016/2017 and 2017/2018 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.2 A. Adoption of the 2017-2018 Tentative Budget – that the Board of Education adopt the 2017-2018 tentative budget as follows:

General Fund Current Expense	\$81,843,468
General Fund Capital Outlay	\$ 351,355
Special Revenue Fund	\$ 993,581
Debt Service Fund	<u>\$ 8,552,782</u>
<b>Total Tentative Budget</b>	<b>\$91,741,186</b>

B. Amount to be Raised for Taxes – General Fund – that the Board of Education acknowledge that \$73,367,022 be raised for General Funds for the ensuing school year (2017-2018).

- Montgomery portion \$71,724,123
- Rocky Hill portion \$ 1,642,899

C. Amount to be Raised for Taxes – Debt Service – that the Board of Education acknowledge that \$7,546,468 be raised to support the debt service budget for the ensuing school year (2017-2018).

- Montgomery portion                   \$7,500,596
- Rocky Hill portion                   \$ 45,872

D. Advertise Tentative Budget for Public Hearing – that the Board of Education authorize the advertisement of the tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law and establish that the public hearing be held in the Upper Middle School media center on April 25, 2017 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2017-18 school year.

3.3 Approval of the Adoption of Estimated Tuition Rates for 2017-2018 - establish the following estimated tuition rates for the 2017-2018 school year:

Integrated Preschool	\$ 3,500
Kindergarten	\$11,636
Grades 1-5	\$14,985
Grades 6-8	\$14,616
Grades 9-12	\$14,679
Learning Language Disabled (LLD)	\$24,766
Autistic	\$57,878
Preschool Disabled (PSD)	\$21,584
Moderate Cognitive Impaired	\$59,733

3.4 Approval of Resolution – School District Accountability – A-5

Whereas, the State of New Jersey has enacted P.L. 2007, An Act Concerning School District Accountability (A-5) requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members, and

Whereas the ACT became effective on March 15, 2007 and requires prior approval of all travel and conference costs before they are incurred, and

Whereas, such travel expenditures shall include, but not be limited to, all costs for transportation, meals, lodging and registration and conference fees to and for the travel event,

Whereas, the board of education must establish an annual maximum per employee for regular business travel and that annual maximum is established in board policy 6471 as \$1,500 where prior board approval is not required, and

Whereas, the board of education elects to exclude travel expenditures by federal funds from the maximum travel expenditure amount and acknowledges the following travel costs for federal programs:

2016-17 Budget	\$20,000
2016-17 Expenditures through 2/28/17	\$ 619
2017-18 Projected Budget	\$20,000

NOW THEREFORE BE IT RESOLVED, that the following budget and expended amounts are acknowledged and costs of travel and conferences through the use of local and state funds are approved for the 2016-17 school year and the 2017-18 school year:

Total amount budgeted for travel and conferences 2016-17	\$205,949
Total amount expended July 1, 2016 – Feb. 28, 2017	\$ 54,357
Total amount budgeted for travel and conferences 2017-18	\$207,935

3.5 Establishment of Maximum Dollar Limits for Professional Services – Approve the following maximum dollar limits from the general fund for professional services for the 2017-18 fiscal year:

<u>Professional Service</u>	<u>Dollar Amount</u>
Legal	\$275,000
Auditing	\$35,000
Architecture/Engineering	\$250,000
School Physician	\$25,000
Educational Services Consultants (evaluations, O.T., P.T., speech, etc.)	\$525,000
Financial Advisor	\$20,000

3.6 Receipt and Rejection of Bid – Asphalt Replacement at Orchard Hill Elementary School (Bid #CP18-03/PSA-6423OH1) – Bids were received on February 22, 2017 for asphalt replacement at Orchard Hill Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
All Surface Asphalt Paving, Inc. Point Pleasant, NJ	\$54,200.00
Protective Paving, LLC Milltown, NJ	\$64,400.00
Pioneer General Contracting Co., Inc. South River, NJ	\$93,617.00
Glen G. Hale, Inc. Flemington, NJ	\$110,559.00
Pave-Rite, Inc. Bridgewater, NJ	\$116,395.00
Rusling Paving & Concrete, LLC Trenton, NJ	\$210,565.00

**WHEREAS**, the Montgomery Township Board of Education (“the Board”) advertised for bids for the Asphalt Replacement Project at Orchard Hill Elementary School (“Project”); and

**WHEREAS**, on February 23, 2017, the Board received bids for the Project; and

**WHEREAS**, an addendum to the Project was issued on January 31, 2017; and

**WHEREAS**, upon further review, it became apparent that not all of the Contractors who received a bid package for the Project may have received notice of the addendum pursuant to N.J.S.A. 18A:18A-21; and

**WHEREAS**, to ensure an open and fair bidding process, as well as compliance with the Public School Contracts Law, the Board intends to reject all bids pursuant to N.J.S.A. 18A:18A-22(e), and re-advertise the Project for bids.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. To ensure an open and fair bidding process, and compliance with the Public School Contracts Law, all of the bids submitted for this Project are hereby rejected pursuant to N.J.S.A. 18A:18A-22(e).
2. The Board Secretary/ Business Administration is hereby authorized to re-advertise the Project for bids.

3.7 Receipt and Award of Bid – Mechanical Upgrades at Lower Montgomery Middle School and Orchard Hill Elementary School (Bid #CP18-07/PSA-6423LMS/6423OH1) – Bids were received on February 23, 2017, for mechanical upgrades at Lower Montgomery Middle School and Orchard Hill Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Industrial Cooling Corporation Metuchen, NJ	\$787,000.00
Liberty Mechanical Contractors, Inc. Newark, NJ	\$864,700.00
Sunnyfield Corporation Ocean, NJ	\$892,000.00
Preferred Mechanical, Inc. Keyport, NJ	\$914,500.00
Unitemp, Inc. Somerset, NJ	\$929,300.00
Thassian Mechanical Contracting, Inc. Belford, NJ	\$953,000.00
PJM Mechanical Contractors, Inc. Ewing, NJ	\$970,000.00

Midcoast Mechanical Inc. Neptune, NJ	\$1,005,000.00
Estock Piping Co., LLC Chesterfield, NJ	\$1,012,812.00
AMCO Enterprises, Inc. Kenilworth, NJ	\$1,076,000.00
Kappa Construction Corp. Ocean, NJ	\$1,087,000.00
EACM Corp. Sea Bright, NJ	\$1,119,000.00
Echelon Services, LLC Newton, NJ	\$1,138,800.00
Kaser Mechanical, LLC Jobstown, NJ	\$1,174,000.00
Environ, LLC Hackettstown, NJ	\$1,176,752.00
PK Welding LLC dba PK Mechanical Services Garwood, NJ	\$1,215,670.00
Framan Mechanical, Inc. Fords, NJ	\$1,255,000.00

It is recommended that the Board of Education award Bid #CP18-07 (PSA-6423LMS/6423OH1) for mechanical upgrades at Lower Montgomery Middle School and Orchard Hill Elementary School as follows:

<u>Vendor</u>	
Industrial Cooling Corporation Metuchen, NJ	\$787,000.00

#### **4.0 PERSONNEL**

The superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

#### **ADJOURNMENT**